

Board of Selectmen
Minutes August 02, 2016

Convened at 6:00 pm

Present: Ken Christiansen, Chair
Andrew Artimovich
David Menter
Robert Mantegari
Jeffrey Bryan

The Board met and reviewed payroll, accounts payable and signed the register. The Selectmen reviewed and signed the recreation register.

Jonathan Ellis was in to present the weekly Treasurer's report. Please see last page to view report.

Kip Kaiser, Building Inspector, had the following permits to be signed this week:

- Robert Hartnett, 104 Deer Hill Road, roof over existing deck: signed by Board
- Aaron Spiller, 9 Veazey Circle, bathroom remodel: signed by Board.

The board reviewed the RFP's for the replacement of the town office roof. Kaiser presented the board with an apples to apples comparison of the proposals. Christiansen thanked Kaiser for his input and said they would table this until later in the meeting.

Bob Sanborn was present to discuss frustration on the trees limbs and brush growing over the shoulders and into the roadways. He said he has already spoken to Wayne Robinson about it, and Robinson told him he was busy mowing. Sanborn said Robinson is the road agent and should be working on roads and shoulders, not mowing ball fields. Bryan said we just lost a full time employee and they typically do the roadside mowing late August. Artimovich said we lost the summer help a couple of years ago and mowing is part of the job. Robinson said they started the roadside mowing last week. He will follow up with them and get them going.

Christiansen asked if the job had been posted. Clement said she ran the ad for a full time highway laborer in the Union Leader but has only received 2 applications. Bryan said the help is not out there. Everyone is hiring right now.

Robinson said Officer Abele has requested to attend a K9 training in Pennsylvania. The seminar is 3 days plus 2 days of travel. He estimates the cost to be about \$300. Robinson recommended that Abele attend.

Artimovich made a motion, 2nd by Bryan to approve this under the following conditions:

- 1) The police budget will cover a 40 hour work week for Abele.
- 2) There will be NO overtime while Abele is away. The schedule shall be manipulated for adequate shift coverage.
- 3) All costs associated with travel (meals, lodging, gas, etc.) are to be paid from the drug forfeiture account. The police budget will not be used for any expenses.

All were in favor.

Board of Selectmen
Minutes August 02, 2016

Robinson said the apron on 37 Shannon Way dips down. He said the driveway was built that way to help with the water flow. After the road was topped, the dip seems to be a bit worse. Robinson has already told the resident that there is nothing he can do to fix his driveway. Artimovich suggested the board take no action unless the resident files a formal complaint with the board.

Robinson said they will be back to paving next week. Artimovich asked Robinson to fill in the shoulder by the parking lot at the town office. Menter suggested a report to the board to outline the upcoming weeks work. That will allow the board to stay in tune with the department's progress. Menter said that will also help Clement if people call the office with complaints.

Lemoine asked what the board wanted to do with Rescue 2. He received an offer from Ralph Mahoney for \$3000 sight unseen. Artimovich said to put it back on Craigslist for \$10K or best offer.

Bryan made a motion, 2nd by Mantegari to approve the minutes of 7/19/16 as written. All were in favor.

Bryan made a motion, 2nd by Mantegari to approve the nonpublic minutes of 7/19/16 as written. All were in favor.

Menter made a motion, 2nd by Artimovich to approve the public minutes of 7/26/16 as written. The motion carried with Bryan and Mantegari abstaining.

Mantegari made a motion, 2nd by Menter to sign an application for a preservation easement for Lisa McDonald. The motion carried with Artimovich abstaining.

Artimovich made a motion, 2nd by Menter to approve an acceptance and payment request form for the new engine. All were in favor.

Artimovich made a motion, 2nd by Mantegari to approve the travel reimbursement policy. All were in favor.

Nick Wrighton, trustee of the trust funds, had submitted a memo to the board regarding a petition for cy pres for the cemetery perpetual care funds. Clement said each cemetery lot has a separate account. The cy pres action will allow for the income of each lot to be merged into one account with specified uses to expend the funds. The process will require town counsel. The trustees are requesting to use town counsel and for Clement to obtain an estimate. The trustees expect the cost to be about \$5000. Menter said that could be reimbursed if the petition is approved. Mantegari made a motion, 2nd by Artimovich to authorize town counsel to file the petition for cy pres and to reimburse the general fund for legal expenses if the petition is approved. All were in favor.

The board revisited the roof bids. Mantegari said he estimated the cost to be \$87146.39. He is comfortable with the RTD bid. Bryan recommends Hahnel based on their reputation in the industry. Artimovich asked if the reputation was worth the extra \$10K. Bryan said he has not heard anything negative on RTD. Mantegari made a motion, 2nd by Menter to award the roof replacement bid to RTD Roofing. All were in favor.

Board of Selectmen
Minutes August 02, 2016

At 6:57 pm a motion was made by Mantegari, 2nd by Bryan to go into nonpublic sessions per RSA 91-A:3, II(e) to discuss legal matters. Bryan – aye, Mantegari – aye, Artimovich –aye, Menter – aye, Christiansen – aye; the motion carries.

At 7:05 pm a motion was made by Mantegari, 2nd by Menter to come out of nonpublic session and seal the minutes. Bryan – aye, Mantegari – aye, Artimovich –aye, Menter– aye, Christiansen – aye; the motion carries.

Christiansen said Lemoine would like to have Brenda Silva assist him more administratively. He would like to use her in dispatch to answer the phone, door, process payables and payroll. Clement said she spoke with Lemoine about this today and suggested he draft a job description to outline her responsibilities. The rate of pay to be determined but does not need to be the same as her EMT pay, the board can decide on an administrative rate. Menter said maybe the department can move to a 6-6 shift with 4 full timers and have coverage 7 days a week. He said it is something to think about for the next year.

Mantegari said he drove by the Bobil property and one trailer has been moved. He said it is getting cleaned up.

Bryan made a motion, 2nd by Mantegari to adjourn the meeting at 7:14 pm. All were in favor.

Respectfully submitted,

Karen Clement

WEEKLY TREASURER'S REPORT				
DATE:		8/2/2016		
Citizens General Fund:				
	Previous Balance:	23,477.15		
	Deposits:	80,884.87		
	Payroll:	27,229.43	DD: 15399.61	CKS: 11829.82
	FICA:	7,046.89		
	to Impact Fees			
	A/P: Regular	930,715.40	Co-op: \$722,471	Swasey: \$180,000
	Void check			
	From MMA	885,000.00		
	TO MMA	-		
	Account Balance:	24,370.30		
	Interest Earned YTD:	20.33		
MMA:	Unrestricted Balance:	4,212,797.95		
	Total Invested Funds:	4,212,797.95		
	Interest Earned YTD:	3,364.12		